

SITE MANAGER

Bellapart

IDENTIFICATION

Position name: Site Manager

Reports to: Project Director

ROLE

Responsible for managing and supervising all Bellapart site operations including labour resourcing, material delivery, liaising with client, Main Contractor and other trades as and when required, Health and Safety, site record keeping. In addition, coordination with Bellapart project and fabrication team to ensure timely delivery of material to site or temporary off-site storage. Responsible for production of Method statements, risk assessments including COSSH and Project specific H+S plans

REQUIRED SKILLS/QUALIFICATIONS

- Industrial Engineer, Civil Engineer, Technical Architect or similar or 5 years proven experience of working on relevant projects.
- Minimum 5 years experience in site management
- Familiar with construction process from design to project delivery on site.
- Knowledge of structural design and basic knowledge of carpentry and lightweight facades.
- Knowledge of industrial engineering and lightweight structures.
- Experience in project management, cost control, procurement of resources, planning, monitoring quality.
- Good knowledge of relevant construction details, fabrication processes of glass and metals including quality control
- Accomplished user of office software like MS Word, Microsoft Project, MS Excel and MS Outlook.
- Ability to use AutoCAD design software.
- Fluent in or native English and French speaker, or high level of Catalan and / or Spanish.

COMPLEMENTARY SKILLS

- Previous experience in bespoke façade design and lightweight structures.
- Proven ability to communicate clearly and concisely verbally and in writing
- Availability to travel regularly and for longer periods.
- Basic Course PRL (60h)
- CSCS card holder.
- Preferably SMSTS or SSSTS trained

RESPONSABILITIES

- Cost and time management, working to and ideally meet deadlines, deliver projects safely and at the required quality
- Supervise, manage and coordinate the installation teams that are involved in the projects in accordance with current H+S regulations and all site specific requirements.