

TECHNICAL ESTIMATOR

Bellapart

IDENTIFICATION

Position name: Technical estimator
Reports to: Commercial department director

REQUIRED PROFILE

Elaboration of the offers and commercial studies and other tasks of the position in collaboration with the rest of the technicians of the commercial department.

ESSENTIAL SKILLS/QUALIFICATIONS

- University degree in Building, Civil Engineering, Technical or Superior Architecture.
- Very good academic record.
- Minimum experience of 2 years.
- Knowledge of Autocad 2D.
- Knowledge of informatics tools (Microsoft Office: MS Word, MS Excel, MS Outlook i MS Project).
- Knowledge of 3D CAD modeling, preferably with Solidworks and Rhinoceros or similar.
- High level of Spanish, English and/or French.
- Excellent interpersonal skills to develop and maintain effective relationships with clients, third-parties and project teams.
- Good communication skills, team player.
- Organized, able to prioritize and deal with more than one project.

DESIRABLE SKILLS/QUALIFICATIONS

- Other languages will be also appreciated, i.e., German and Italian.
- Knowledge of construction standards and design guidelines for construction.
- Structural knowledge and basic level knowledge of enclosures and light façades.
- Ability to study and identify plans and specifications.

MAIN TASKS

- Review of customer requirements.
- Economic valuation of manufacturing processes.
- Search potential external suppliers.
- Manage price requests to external suppliers.
- Study of proposals and constructive solutions.
- Elaboration of offer dossier in a comprehensive, methodical, clear and concise manner.
- Monitor tenders after submission and respond to any further requests by the client.
- Manage all communications with the client during the tender process.
- Liaise with the engineering and production departments.